

## Preparing an iPad for a New User Wiping it of Personal Information

There are a couple different options for wiping the iPad of information and we'll look at both options. **Before beginning synch the iPad with the computer so all information is backed up!**

1. Begin on the homepage or wherever your "Settings" icon is located.

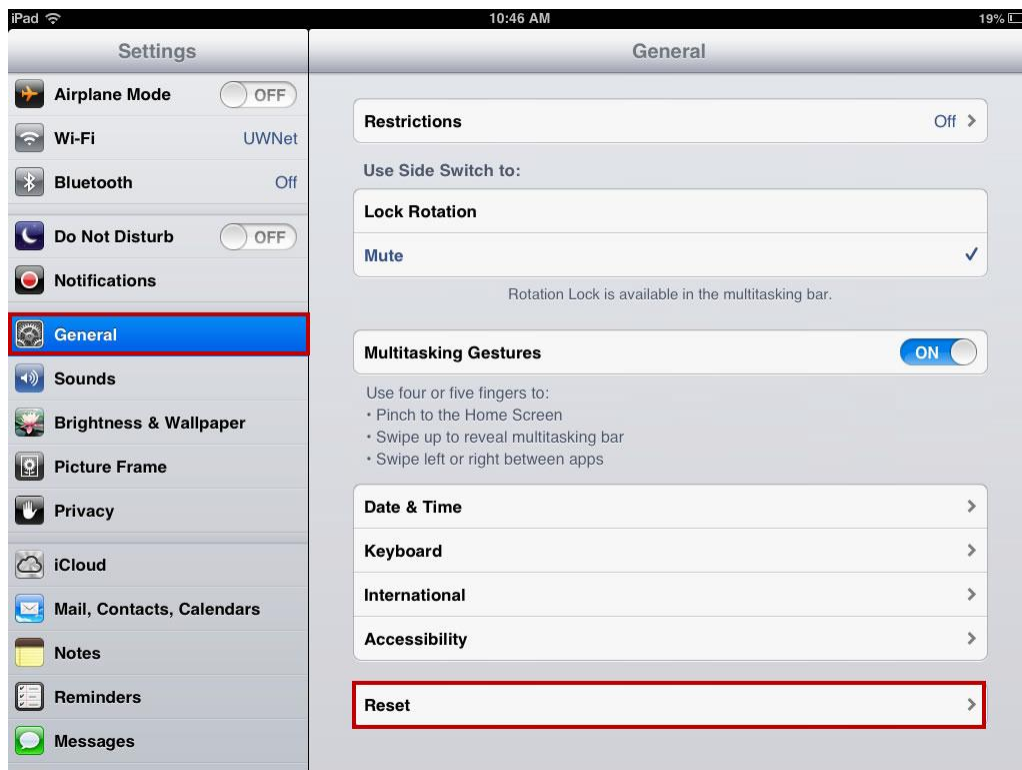


2. Tap the **Settings** icon to open the iPad Settings.

3. Once the **Settings** screen opens tap **General** in the left column.



4. Next scroll to the bottom of the screen and tap **Reset**.



5. On the **Reset** screen there are several options. The two we are concerned about in this scenario are **1) Reset All Settings** and **2) Erase All Content and Settings**.
- Reset All Settings will basically reset the iPad so the user restart their email, calendar, contacts, iTunes, etc. It is used when an iPad is not performing well or locks up repeatedly.
  - Erase All Content and Settings will take an iPad back to the condition it was in when it came out of the box. It has been totally wiped of all content and settings. There is not information on the iPad. It allows another user to start from the beginning.

